

ENVIRONMENTAL LAW ENFORCEMENT SERGEANT

DEFINITION: Under general supervision, performs work of considerable difficulty in supervising, assigning and evaluating the work of environmental law enforcement officers engaged in the enforcement of federal and Navajo Nation environmental laws which are administered and enforced through the Navajo Nation Environmental Protection Agency; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Plans, supervises and coordinates the activities of assigned personnel including work schedules and activities, performance reviews and evaluations, training and employee relations; exercises full authority in the enforcement of Navajo Nation and federal environmental laws and regulations; patrols assigned area; investigates alleged or suspected environmental violations pertaining to air, hazardous waste, solid waste and water; interviews alleged suspects and witnesses; photographs, preserves, collects and tags physical evidence; inspects shipping documents and manifest cargo content for alleged illegal transportation, storage and disposal of hazardous materials and substances; issues citations or notice of violations; conducts surveillance; prepares required reports.

Confirms and verifies return-to-environmental-compliance; prepares and executes search and arrest warrants; serves subpoenas; attends pre-trial hearings and presents evidence; testifies in court; carries firearms; ensures safe operation of equipment; apprehends and transports suspects; searches suspect for evidence and advises suspect of their rights; prepares referrals to environmental investigator and appropriate environmental protection agency for prosecution, responds to accidents and emergencies involving the release of hazardous waste, materials and substances; secures accident scene to protect victims, property and the environment; renders first aid and calls for medical assistance.

Assists with the identification of clandestine laboratory activities; coordinates and consults with environmental investigator and technical staff of the Criminal Investigations Division and the United States Environmental Protection Agency; provides security to protect victims, property and the environment; provides backup to other law enforcement agencies in emergency situations; promotes community oriented policing through community interaction; presents information on environmental laws and regulations at community meetings, educational institutions, public and private groups; attends and participates in training and employee development activities; provides training to new officers; keeps supervisor informed of activities.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of the principles and practices of modern police administration and supervision.
Knowledge of departmental rules and regulations and applicable federal, state, local and tribal laws.
Knowledge of the standards by which the quality of police services is evaluated.
Knowledge of the practices and methods of law enforcement, criminal investigation and identification.
Knowledge of all types of firearms, communications equipment and vehicles used in law enforcement.
Skill in analyzing situations quickly and objectively to determine the proper course of action.
Skill in maintaining calm during emergencies.
Skill in the use of assigned weapons and other police equipment.
Skill establishing and maintaining effective working relationships.
Skill in verbal and written communication.
Ability to enforce laws tactfully, firmly and impartially.

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Ability to prepare technical reports and correspondence.

Ability to make community presentations, crime prevention activities, gang awareness and implement the Community Oriented Policy concept.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work requires the ability to pass the physical fitness standard as put forth by the POST for police officers. Work requires walking, running, lifting and climbing during efforts to catch or subdue hostile individuals. Exposure to hazardous, uncontrollable and life threatening situations can occur.

MINIMUM QUALIFICATIONS:

- A high school diploma or GED; and five (5) year experience as a Commissioned Police Officer, two (2) years of which must have been as a Criminal Investigator.

PREFERRED QUALIFICATIONS:

- An Associate Degree in Criminal Justice or related field.

SPECIAL REQUIREMENTS:

- A favorable background investigation.
- Certified by Arizona, New Mexico or Utah Peace Officer Standards and Training (POST).
- Commissioned by the Navajo Nation Environmental Protection Agency.
- A physical examination, physical agility test and psychological test.
- Possess a valid state driver's license.
- Additional certification/training may be required.

Supplemental Requirements:

Incumbent must obtain a Navajo Nation Vehicle Operator's Permit and pass a physical examination within 90 days of date of hire. Incumbent must complete required supervisory course within one (1) year of date of hire.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.